

GOVERNMENT COLLEGE (AUTONOMOUS), RAJAHMUNDRY

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC
2014-2015**

Part – A

1. Details of the Institution

1.1 Name of the Institution

Government College [A]

1.2 Address Line 1

Near 'Y' Junction

Address Line 2

Kakinada Road

City/Town

Rajahmundry

State

Andhra Pradesh

Pin Code

533 001

Institution e-mail address

govtcollegerjy@yahoo.com

Contact Nos.

0883-2475732

Name of the Head of the Institution:

Dr. Ch.Masthanaiah

Tel. No. with STD Code:

0883-2475732

Mobile:

9948121713

Name of the IQAC Co-ordinator:

Dr.K.Jyothi

Mobile:

9440301264

IQAC e-mail address:

iqacgrjy@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

BC/57/RAR/28 dated: 30-11-2011

1.5 Website address:

www.govtcollegerjy.org

Web-link of the AQAR:

<http://www.govtcollegerjy.org/IQAC/AQAR2014-'15.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	5 Yrs.
2	2 nd Cycle	A	3.09	2011	5 Yrs
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

01/07/ 2004

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2013-14 submitted to NAAC on 10-01-2015

1.10 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Adikavi Nannaya University,
Rajahmundry, Andhra Pradesh

1.13 Special status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR etc**Autonomy by State/Central Govt. / University****University with Potential for Excellence****UGC-CPE****DST Star Scheme****UGC-CE****UGC-Special Assistance Programme****DST-FIST****UGC-Innovative PG programmes****Any other (Specify)****UGC-COP Programmes****2. IQAC Composition and Activities****2.1 No. of Teachers****2.2 No. of Administrative/Technical staff****2.3 No. of students****2.4 No. of Management representatives****2.5 No. of Alumni****2.6 No. of any other stakeholder and
community representatives****2.7 No. of Employers/ Industrialists**

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders:

No. of Faculty

6

Non-Teaching Staff

1

Students

3

Alumni

4

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes



No

☐

If yes, mention the amount

3, 00,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

NIL

International

-

National

-

State

-

Institution Level

-

(ii) Themes

NIL

2.14 Significant Activities and contributions made by IQAC

- Conducting meetings with staff and impressing upon them the need for organizing seminars/ workshops/ training programs
- Conducting quarterly Internal Academic Audit for close monitoring
- Efforts to replace the lecture method with the Learner–Centric approach
- Identification of academically backward students
- Providing periodic remedial coaching for slow learners with the help of Proctors
- Organizing Guest Lectures by eminent academicians for updating subject knowledge.
- Conducting training programs for newly appointed teaching staff.
- Counselling students on Anti Ragging measures
- Encouraging Research Activity through MRPs
- Efforts to undertake M.Phil and Ph.Ds.
- Undertaking Attendance improvement measures through counselling

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
RASTRIYA UCHCHATAR SHIKSHA ABHIYAN [RUSA] status	University Status provisionally conferred subject to fulfilment of CPE.
Construction of Indoor Stadium	70, 00, 000 Sanctioned by UGC.
CPE for the college	DPR submitted. Awaiting Interface Meeting
To set up digital boards in e-classrooms to facilitate ICT learning	2 Digital Boards installed
Collaboration with national level scientific Research Centres like BARC to conduct Workshops for Lecturers	Yes. Conducted 01 national Workshop on "Radiochemistry and Applications of Radioisotopes" in collaboration with BARC
Conduct of at least 2 National and 01 International Seminars/workshops in the college	Yes. Conducted 01 international Workshop on "Stress & Resilience" and 01 national seminar on "Advanced Technology Oriented Materials. ATOM – 2014"
Inviting Staff publication in National and International journals/seminars/conferences and Workshops	Yes. Published 10 articles in international and 25 articles in national journals. About 50 Papers submitted in Workshops/ Seminars.
To secure more placements and internships for students.	Yes. Success Rate Increased
To apply for Diploma courses in 'Food processing and Preservation' and 'Retail Trading Programs' under Community Colleges	Yes. Commenced Process.

Academic Calendar attached as **Annexure-I**

2.16. Whether the AQAR was placed in statutory body Yes

☐

No

☒

Management

☐

Syndicate

☐

Any other body

☒

Provide the details of the action taken

AQAR was placed before the Staff Council and

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	NIL	NIL	NIL
PG	7	NIL	2	NIL
UG	21	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	1	1	NIL	NIL
Others				
Total	31	01	02	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni

☐

Parents

☐

Employers

☐

Students

☒

(On all aspects)

Mode of feedback : Online

☐

Manual

☒

Co-operating schools (for PEI)

☐

Analysis of the feedback in the **Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes. Syllabus revised and added with additional topics wherever found relevant
- Importance to Value based and Skill based Education
- Restructured Courses continued in addition to existing conventional ones. Annual revision of syllabus taken up by Board of Studies in consultation with University Experts in the subject
- Annual updation of 20 - 25% in all the subjects
- Priority given to local Industrial needs keeping globalized employment in mind
- Modular System under CBCS Pattern followed to cover all the units of syllabus
- Question papers made more elaborate accommodating objective type questions so

1.5 Any new Department /Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
87	80	07	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	63								70

2.4 No. of Guest and Visiting faculty and Temporary faculty

17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	58	81
Presented	5	16	35
Resource Persons	-	-	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive Classroom Seminars
- PPTs & Videos
- Handouts
- Mana TV Lectures delivered by Expert Teachers
- Peer Teaching by Students PGs to UGs
- You Tube Educational Videos

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The previous practice of supplying computerized OMR Sheets with Students' names with roll numbers affixed continued to eradicate malpractice at all levels.
- Setting of Question Papers and their Evaluation by senior most outside examiners.
- Computerized Hall tickets generated with photos affixed.
- Prompt display of results on College Web site for easy access.
- Arrangement for Instant redressal of Grievance
- Introduced issuing Provisional cum consolidated marks memos with grading and credit system.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

87

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	142	7.7	69.1	12	7.7	96.5
B.Com	201	9	84.58	12.4	8.5	97
B.Sc	362	7.2	62.98	9.94	6.6	87

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Review of results:

- Result Review undertaken by principal following the declaration of results and where results are found below 40% reasons reviewed and appropriate Remedial measures such as Special classes, Remedial Coaching programs recommended to the in charge of the faculty concerned.

Student Feedback:

- Student feed back on teaching learning and academic ambiance in general is taken on quarterly basis and used for computing Lecturer Annual Performance and affecting other changes pertaining to infrastructure if any need.

Performance wise Progression of Student:

- Students academic performance monitored in the beginning and at the end of the semester and if found unsatisfactory, parents called for and counselled on improvement measures.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	5
Faculty exchange programme	6
Staff training conducted by the university	3
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	10
Others	-

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	47	43	0	0
Technical Staff	01	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Existing Research Committees reviews and processes the applications
- Faculty informed of the opportunities for joining M.Phil. & Ph.D. on regular and Distance mode along with FDP programs.
- Motivating the staff to publish research papers in National, International, Peer reviewed journals
- Sensitizing students on information regarding various seminars and workshops and helping them to present papers
- Autonomy funds allocated to various departments for the conduct of Seminars/ Conferences/ Workshops/Symposia at various levels

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	01	01	NIL
Outlay in Rs. Lakhs		24,88,496	24,88,496	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	09	09	1
Outlay in Rs. Lakhs	2,30,000	28,40,000	28,40,000	2,30,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	25	-
Non-Peer Review Journals	-	-	-
e-Journals	02	04	-
Conference proceedings	-	06	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-16	UGC	24,88,496	24,88,496
Minor Projects	2014-2015	UGC	28,40,000	28,40,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total			53,28,496	53,28,496

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS

☒

DST-FIST

☐

DPE

☐

DBT Scheme/funds

☐

3.9 For colleges

Autonomy

☒

CPE

☐

DBT Star Scheme

☐

INSPIRE

☐

CE

☐

Any other (specify)

☐

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1(Workshop)	02	-	-	-
Sponsoring agencies	Autonomous	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National State Others

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	Nil	Nil	04	Nil	6	16

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
International level National level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level		State level	
National level	2	International level	

3.25 No. of Extension activities organized

University forum	Nil	College forum	05
NCC	8	NSS	5
		Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Women Empowerment cell organizes sensitization sessions for the girl students on the campus to educate girls on anti-ragging measures, changing government policies in favour of women, training and employment opportunities for women etc.
- Arts College Helping Hands Association [ACHHA], a voluntary Organisation formed by students of the College to help the poor and needy students in payment of Examination Fee, and Medical Emergencies.
- ACCHA donated cooking vessels, metal dining plates, books and stationery to the students of the local dumb and deaf school.
- The students of PG and members of Senior Faculty visit colleges and schools situated locally and nearby to deliver lectures to update their knowledge.
- Social Welfare Hostels for high school students are visited by UG students during free time in the mornings and evenings to teach Maths, English and Physical/Biological sciences free.
- Students contact numbers maintained by NSS and NCC incharges for donation of blood in case of medical emergencies.
- Periodic Clean & Green Programmes in College Premises.
- Students Volunteer to control crowds during melas, festivals and fairs.
- Blood Test, BP Monitoring, Obesity counselling
- Police personnel and Traffic Regulation Authorities invited to the college to conduct Awareness program on Traffic Rules

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	38 Acres	-	-	38 Acres
Class rooms	78	-	-	-
Laboratories	23	-	-	-
Seminar Halls	01			
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	5,01,000	Autonomous, UGC, Special fees funds, ONGC, self finance	
Others				

4.2 Computerization of administration and library

- Digitalized Library services for accuracy and time saving.
- Office mechanism digitalized with necessary training to the members of non-teaching staff to use IT software for issue of TCs, Study and Conduct Certificates

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value in Rs.	No.	Value
Text Books	73048		1163	264239	81594	
Reference Books	7383		63		7446	
e-Books	Access with INFLIBNET					
Journals			59			
e-Journals	Access with INFLIBNET					
Digital Database	Library Fully Automated					
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	03	50	03	02	-	-	-
Added	05	-	10	-	-	-	-	-
Total	155	03	60	03	02	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training given to staff over the use of Computers, ppt preparation, Use of U Tube etc.
- Efforts are underway to process admissions online.
- Teaching and Non-teaching staff have been given basic training in computer

4.6 Amount spent on maintenance in lakhs :

i) ICT	1, 00, 000
ii) Campus Infrastructure and facilities	5, 50, 000
iii) Equipments	-
iv) Others	11, 60, 000
Total :	18, 10, 000

Criterion – V

5. Student Support and Progression

1. NCC and NSS, Jawahar Knowledge Centre, Career Counselling Cell, Anti Ragging Committee and Women Protection Cell are strengthened as student support agencies.
2. Semester wise program schedules prepared in advance for each wing and their implementation is closely monitored at the end of each semester to provide necessary advice and assistance.
3. Student progression monitored by the proctors periodically with the help of the academic data forms duly filled in for review and counselling
4. College magazine and Academic Calendars published and distributed to the students to providing necessary information on Academic & Co-curricular activities through Hand Book.
5. College Magazine is published annually which highlights the creative writing skills in the areas of short story writing, poetry, columns on important current events, etc

Updated the Student Progression Forms so as to cover the previous academic performance and accommodate the latest figures. This is constantly updated from semester to semester and appropriate measures are taken to keep student progression steady

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2643	479	17	-

(b) No. of students outside the state

Nil

(c) No. of international students

-Nil

No	%
Nil	

Men

No	%
Nil	

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
797	846	280	1306	06	3235	636	763	290	1422	05	3591

Demand ratio= 1:3.5

Dropout % = 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Jawahar Knowledge Centre is set up to prepare students for various competitive examinations free of cost.
2. Trained lecturers provide instruction and practice to students on areas such as Communication Skills, Soft Skills, Reasoning and Arithmetic etc.
3. Coaching given for Combined Graduate Level Examination and Bank Probationary Examinations.
4. Career Guidance Cell of the college offered coaching to students from Weaker Sections to prepare for NET and SLET Examinations
5. The Departments of English, Commerce, Political Science, Botany, Physics, Chemistry and zoology take active part in it.

No. of students beneficiaries

335

5.5 No. of students qualified in these examinations

NET

03

SET/SLET

05

ATE

-

CAT

00

IAS/IPS etc

-

State PSC

15

UPSC

-

Others

312

5.6 Details of student counselling and career guidance

- Career counselling offered to students Department wise.
- No. of students counselled on Career: 885
- No. of students counselled for emotional issues: 21
- Counselling is also offered on opportunities for higher education and employment.

No. of students benefitted

900

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	280	150	14

5.8 Details of gender sensitization programmes

1. Highly accomplished women such as women Judges, Women Police Officers are invited to instil faith and confidence among girl students regarding life and career.
2. Periodic gender sensitization program to girl students is conducted by Women Empowerment Cell on anti ragging and self.
3. Various competitions such as elocution, essay writing, quiz and seminars centred around women's issues are conducted to bring out the talents of girl students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Type of support	Number of students	Amount
Financial support from institution Arts College Helping Hands [ACCHA]	18	48,200
Financial support from government	1,116	81,15,351
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- 2 Girl students reported to be involving with boys are personally counselled and successfully distracted from bad behaviour.
- 1 boy indulging in argument with the contract lecturer counselled and problem resolved.
- Proposals are underway to provide a more spacious restroom with all accessories exclusively for girl students in the college.
- Parents of 4 rural girl students counselled over postponing marriage to their wards until the completion of degree.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make the college a value driven academic and research institute leading the students towards beneficial results for humanity
Mission: Providing qualitative education and innovative research for the all-round development of the personality

6.2 Does the Institution have a management Information System?

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 20-25 % value addition to syllabus in each subject
- Representation from Student made compulsory in Board of Studies
- Special consideration to Local Needs to enhance employability
- Periodic Rationalization of curriculum with the addition of Latest groups and combinations

6.3.2 Teaching and Learning

Teaching staff are provided with Skills update programs, seminars and workshops to improve knowledge as well as informing on the latest methodology of teaching learning situation.

6.3.3 Examination and Evaluation

- Semester end review of Results lecturer wise and Department wise is done to suggest Remedies to staff and students to improve performance.
- Adopting the Paroto Analysis for special focus on weak areas of

6.3.4 Research and Development

- M.Phil and Ph.D programs offered in Physics, Chemistry and Botany Departments with a view to access research facility to staff.
- With Principal as the Chairperson and a team of senior most heads of departments a Research Committee was formed to promote enrolment and promotion of Research.
- 2 new Research Labs have been set up in Science Departments

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library is a treasure house of rare books and considered one of the oldest libraries in the district.
- The library is strengthened with periodic addition of books and infrastructure.
- The college has 161 system in 4 separate facilities to promote ICT learning
- The college functions in 3 blocks.
- Excellent galleries of seating arrangements, gardens, Public address system, department libraries etc.
- 78 Class rooms + 23 Labs + 3 Research Labs.
- 3 e-classrooms

6.3.6 Human Resource Management

- Students are motivated to go for Internships at CCMB, Wipro, BARC etc
- Talents of students identified and nurtured through JKC, Career Counselling and Special Training Programs.
- Industrial tours are arranged to promote interaction with experts.
- The CCE has a tie up with reputed MNCs who visit the colleges and conduct Campus Recruitment periodically.

6.3.7 Faculty and Staff recruitment

By State Government

6.3.8 Industry Interaction / Collaboration

- ONGC, Rajahmundry Base
- AP Paper Mills, Rajahmundry
- GVK Power Project, Jegurupadu
- AP Fisheries, Kakinada
- Renoted Local Industrial units.

6.3.9 Admission of Students

- Admissions are made as per university and government norms in vogue.
- Reservations and order of merit are strictly followed.

6.4 Welfare schemes for

Teaching	Employees Medical Insurance of Govt. Of AP Reimbursement of medical expenses by government
Non teaching	
Students	Student Insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Academic Cell
Administrative	Yes	RJDCE	Yes	Superintendent

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Examination Branch has been fully Computerized
- Results placed on College Web Site for easy access.
- Supplementary Examinations conducted to save time
- Timely announcement of results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Change of syllabus allowed in consultation with University Experts and keeping in mind the changing industrial needs.
- Question paper pattern changed to facilitate better coverage of syllabus.
- Striking a perfect balance between the Common Core Syllabus and CBCS

6.11 Activities and support from the Alumni Association

- The Alumni plays a vital role by acting as members in Various College Committees.
- Alumni support financially and guides college development activities.
- Alumni Celebrated 150 year Celebrations of the college.
- Got an open air auditorium built with the funds raised from philanthropists and donors from among the alumni.

6.12 Activities and support from the Parent – Teacher Association

- Parent - Teacher Association meets periodically to hear and solve issues pertaining to discipline and financial needs.
- Parents attend meetings for faculty feedback on the academic and behavioural aspects of their wards.
- Helps administration in designing curriculum that suits the changing needs students.

6.13 Development programmes for support staff

- Sensitizing staff over opportunities for orientation and refresher courses
- Computer Training extended through Jawahar Knowledge Centre in the college
- Plans are underway to offer Certificate Course in General English, Communication Skills and soft skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Restrictions on mobile usage
- Plans underway for paperless administration
- Plastics and Polythene bags banned
- Every III Saturday declared Vehicle Free Day.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Morning Assembly every Tuesday.
- Vandemataram in the morning and National Anthem in the evening through Public Address System.
- Daily news headlines on public address system for 3 minutes.
- 'Headlines on Board' maintained by Telugu & political science departments.
- English Club to promote Communication Skills and Employability
- Celebration of important days of national and international importance
- Practice of peer teaching
- Awareness drive on use of the medicinal plants
- Presentation of saplings in place of bouquets
- Lab to School Programme for Government Schools students
- First Saturday of every month is being observed as vehicle free day
- Student Managed Vegetable Garden

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
RASTRIYA UCHCHATAR SHIKSHA ABHIYAN [RUSA] status	Applied for Components I and VII. Proposals submitted to CCE
CPE for the college	Submitted proposals with relevant documentation to UGC.
Construction of Indoor Stadium	Proposal submitted to UGC and matter being pursued.
To set up digital boards in e-classrooms to facilitate ICT learning	Placed order for 2 Digital Boards
Collaboration with national level scientific Research Centres like BARC to conduct Workshops for Lecturers	Modalities finalized for conduct of workshop
Conduct of at least 2 National and 01 International Seminars/workshops in the college	Planned an international work shop in collaboration with ANUR on Stress Management. Proposal for National Seminar titled "ATOM" by Dept. of Physics submitted.
Inviting Staff publication in National and International Journals/seminars/conferences and Workshops	Yes. Conducted meetings with staff and impressed upon them the need for publications off line and on line.

To secure more placements and internships for students.	Yes. Invited Local and MNCs to conduct on campus recruitment.
To apply for Diploma courses in 'Food processing and Preservation' and 'Retail Trading Programs' under Community Colleges	Yes. Commenced Process.

All activities were conducted as per the Academic Calendar.
Besides these scheduled activities, the departments organized various other awareness programmes and extension activities during 2014-15.

7.3 Give two Best Practices of the institution

1. "Handful Rice"
2. Vehicle Free Day

Details in Annexure: III

7.4 Contribution to environmental awareness / protection

- 80% CFL bulbs to save energy and Awareness drives are organized with students of NSS and NCC on World Environment Day, Ozone Day, World Wild Life Day, Energy Conservation day etc
- Efforts are underway for setting up Solar Panels in the college
- Waste paper in the college collected and sent to Paper Mills for Recycling
- Use of plastics, Polythenes and mobile phones restricted on the campus
- Periodic Plantation taken up

7.5 Whether environmental audit was conducted?

Yes



No

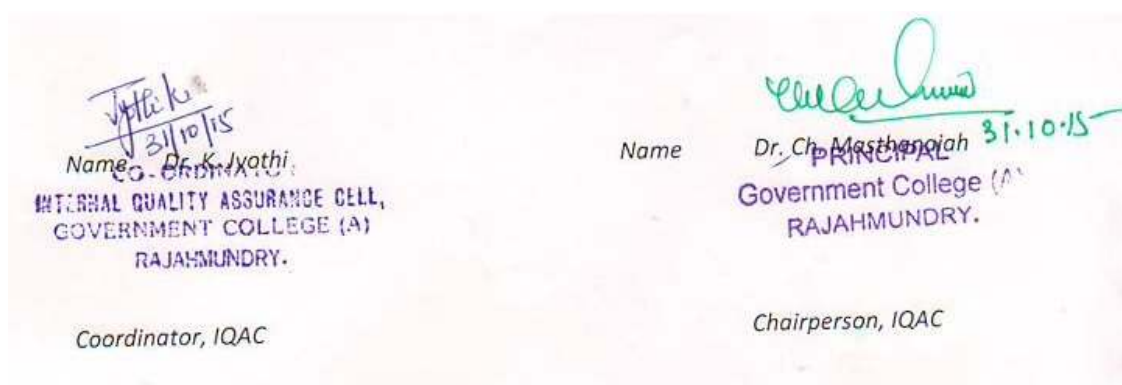


7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOT analysis is done by various departments in the college to harness the strengths for better teaching and learning facilities and also to analyse the weaknesses and address them appropriately.

8. Plans of institution for next year

- Receiving the Status of Centre for Potential Excellence
- Conducting International Seminars
- Submitting proposals for additional Sanction of Funds for the construction of the indoor stadium.
- To make Campus Wi-fi enabled
- Undertaking Wholesale repairs to buildings and furniture in the college
- Forming various clubs with students
- To continue 'Yuvatarangam' Academic, Cultural and Sports Festival at College and District Levels
- To encourage staff to opt online courses (MOOCS) and complete them
- To apply for Skill Development courses under "Kaushal Kendra" Scheme.



Annexure I

GOVERNMENT COLLEGE(A) RAJAHMUNDRY									
ACADEMIC CALENDAR 2014-15									
PARTICULARS OF I / III / V SEMESTER PARTICULARS 2014-15									
Re-opening of the college				: 09-06-2014					
Commencement of the classes for III & V semesters				: 09-06-2014					
Commencement of the classes for I semester				: 23-06-2014					
Month	Dates of Holidays	Total Holidays	Mon	Tue	Wed	Thu	Fri	Sat	Total Working Days
Jun'14	14,15,22,29	04	4	3	3	3	3	2	18
Jul'14	6,12,13,20,27,29	06	4	4	5	5	4	3	25
Aug'14	3,9,10,15,17,24,29,31	08	4	4	4	4	3	4	23
Sep'14	7,13,14,21,28,29,30	07	4	4	4	4	4	3	23
Oct'14	1,2,3,4,5,11,12,19,23,26 (from sep'29 to Oct'5 Dassarah vacation)	10	4	4	4	3	4	2	21
Nov'14	2,4	02	1	—	1	—	—	1	03
Total		37	21	19	21	19	18	15	113
First Internal Examinations for all classes				: 06-08-2014 to 08-08-2014					
Second Internal Examinations for all classes				: 22-09-2014 to 24-09-2014					
Commencement of III Semester End Examinations				: 13-10-2014 to 24-10-2014					
Commencement of I & V Semester End Examinations				: 25-10-2014 to 05-11-2014					

PARTICULARS OF II/IV/VI SEMESTER PARTICULARS 2014-15

Commencement of the classes for ALL Semesters : 06-11-2014

Month	Dates of Holidays	Total Holidays	Mon	Tue	Wed	Thu	Fri	Sat	Total Working Days
Nov'14	8,9,16,23,30	05	3	3	3	4	4	3	20
Dec'14	7,13,14,21,24,25,28	07	3	5	4	3	4	3	24
Jan'15	4,10,11,12,13,14,15,16,18,25,26 (Pongal HD-12 to 16)	11	2	3	3	4	4	4	20
Feb'15	1,7,8,15,22	05	4	4	4	4	4	3	23
Mar'15	1,7,8,15,22,29	06	5	5	4	4	4	3	25
Apr'15	5	01	1	—	1	1	1	1	05
		35	20	20	19	20	21	17	117

First Internal Examinations for all classes

Second Internal Examinations for all classes

Commencement of practical examinations

Commencement of II / IV / VI Semester End Examination

Last working days

Summer vacation

Re-opening of the college

: 18-12-2014 to 20-12-2014

: 02-02-2015 to 04-02-2015

: 23-02-2015

: 12-03-2015 to 06-04-2015

: 07-04-2015

: 08-04-2015 to 07-06-2015

: 08-06-2015

Regarding the dates of the festivals, the dates announced by the State Government will be followed

Annexure II

Student Feed Back Report on Teachers 2014-15

As a part of IQAC activities, the IQAC has taken Student feedback on Teachers during the year 2014-15. All students record their views in a printed format (proforma I) consisting of a set of 21 parameters. Then a consolidated feedback form as shown in the proforma II is obtained. The performance of each teacher is evaluated depending on these parameters.

PROFORMA-I

LECTURER'S EVALUATION

Class & Sem : Year :

Lecturer Name : Dept :

Please indicate your rating for your teacher by drawing a circle around the appropriate letter among those given against each statement

Sl.No	Particulars	Strongly Agree	Agree	Disagree	Strongly Disagree
1	My lecturer is punctual to the class.	A	B	C	D
2	I understand easily what my lecturer is teaching.	A	B	C	D
3	My lecturer comes well prepared for the class.	A	B	C	D
4	My lecturer communicates clearly.	A	B	C	D
5	My Lecturer makes good use of examples and illustrations.	A	B	C	D
6	My Lecturer is helpful when students raise doubts.	A	B	C	D
7	My Lecturer completes the syllabus on time during the semester.	A	B	C	D
8	My Lecturer completes the practical on time during the semester (if applicable).	A	B	C	D
9	My Lecturer conducts the class regularly.	A	B	C	D
10	My Lecturer enquires about My absence to the class.	A	B	C	D
11	My Lecturer is very helpful to weaker students/slow learners.	A	B	C	D
12	My Lecturer is fair to all students in evaluations.	A	B	C	D
13	My Lecturer is available during college hours for consultations.	A	B	C	D
14	My Lecturer takes active part in co-curricular activities.	A	B	C	D
15	My Lecturer creates awareness of recent developments in the subject.	A	B	C	D
16	My Lecturer provides more information than in text book.	A	B	C	D
17	My Lecturer holds the attention of students through out the class.	A	B	C	D
18	My Lecturer encourages discussion in the class.	A	B	C	D
19	My Lecturer gives useful explanation while returning answer paper and assignment.	A	B	C	D
20	My Lecturer inspires me.	A	B	C	D
21	Overall, he/she is one among the best lecturers	A	B	C	D

PROFORMA-II

IQAC – Name of the College

Analysis of Lecturer Evaluation by students

Name : Dept : No. of respondents :

Sl.No	Particulars	A (%)	B (%)	C (%)	D (%)
1	My Lecturer is punctual to the class.				
2	I understand easily what My Lecturer is saying.				
3	My Lecturer comes well prepared for the class.				
4	My Lecturer communicates clearly.				
5	My Lecturer makes good use of examples and illustrations.				
6	My Lecturer is helpful when students raise doubts.				
7	My Lecturer completes the syllabus on time.				
8	My Lecturer completes the practical in time (for B Sc class).				
9	My Lecturer Conducts the class regularly.				
10	My Lecturer enquires about My absence to the class.				
11	My Lecturer is very helpful to weaker students/slow learners.				
12	My Lecturer is fair to all students in evaluations.				
13	My Lecturer is available during college hours.				
14	My Lecturer takes active part in co-curricular activities.				
15	My Lecturer creates awareness of recent developments in the subject.				
16	My Lecturer provides more information than in text book.				
17	My Lecturer holds the attention of students through out the class.				
18	My Lecturer encourages discussion in the class.				
19	My Lecturer gives useful explanation while returning answer paper/ assignment.				
20	My Lecturer inspires me.				
21	Overall, he/she is one among the best teacher.				

(A= strongly agree; B= agree; c=disagree; D=strongly disagree)

Date:

Signature of HOD

Signature

Signature of the Principal

Annexure III

Best Practice -1

1. Title of the Practice: HANDFUL RICE (Guppedu Biyyam)

2. Goal: To help feed inmates of orphanages and Old Age Homes

3. The Context

There are about half a dozen old age homes and orphanages in and around Rajahmundry facing the dire need for day to day provisions in the absence of sponsors. Keeping this in view, the students of the college have started the scheme "Handful Rice". As part of it, each student brings a handful of rice from home and drops it into a big container kept especially for this purpose. Once every 15 days, the rice is collected into bags and distributed to the old age homes and orphanages based on their need.

4. Evidence of Success: The scheme received a good appreciation from all quarters. The proof of it can be seen in the steady increase of quantity of rice collected. The students are showing great enthusiasm to participate in the programme.

Best Practice -2

1. Title of the Practice: Vehicle Free Day

2. Goal: To save Fuel and to create a Pollution free Environment through minimization of CFCs

3. The Context: In view of increasing environmental pollution and increasing use of Fuels, the faculty of the college have taken a unanimous decision to abstain from use of Vehicles once a month on every First Saturday. On that day, the staff comes to college either on foot or on bicycles.

4. Evidence of Success: The program received good response. The use of cycles by lecturers has become an ideal practice for the citizens of the town.